



MEETING SUMMARY

Date: June 18, 2020

Location: ZOOM Meeting

Directors: Denise Schentrup, Kyle Roberts, Anita Riels, Sarah Catalanotto, Laura Moore, Carol Velasquez

Members: Joseph Benton, Camesha Tate

Others: Shantel Jones

Staff: Jeff Feller

TOPIC	SUMMARY/DISCUSSION	ACTION
Call to Order	Meeting officially begins. A quorum of (1/3) of the Board members was present.	Anita Riels called the meeting to order at 9:12 a.m.
Welcome and Introductions	Everyone introduced herself/himself while Mr. Feller took attendance. Ms. Riels asked Mr. Feller to coordinate the meeting due to the nature of the ZOOM meeting.	Introductions and attendance.
Consideration of Meeting Summary (March 10, 2020)	The meeting summary for the March 10, 2020 meeting was considered.	Carol Velasquez moved to accept the meeting summary as presented. Denise Schentrup seconded the motion. The motion carried unanimously.
Financial Report (May 31, 2020)	Mr. Feller first reviewed the Balance Sheet and the Statement of Revenue and Expenses effective May 31, 2020. Aside from a slight surplus in labor costs, which Mr. Feller indicated would be consumed by the end of the year by utilizing additional subcontracting, revenues and expenses were right in line with projections through the end of February. Mr. Feller noted that there still was a fairly good amount of cash reserves due to dues collections from past years. Mr. Feller also noted that there was still some issue closing the VISA merchant account that was accruing fees.	Carol Velasquez moved to accept the May 31 financial report as presented. Sarah Catalanotto seconded the motion. The motion carried unanimously.

Issues Round Table	Denise Schentrup along with Joan Newell-Walker of Archer Family Health Care (AFHC), the host for this meeting, provided an overview of AFHC’s history and services. Ms. Schentrup noted that the AFHC was created (and remains) as a nurse-led clinic under the auspices of the University of Florida College of Nursing. She then described the scope of services and the staffing of the clinic. Ms. Schentrup then went on to discuss that the clinic’s main funding sources were public insurance, private insurance, grants and donations. She noted that indigent patients can receive care through the health care for all fund. Ms. Schentrup concluded her presentation by discussing AFHC’s service to the College of Nursing and its involvement in a variety of Doctorate in Nursing projects including a weight management program; feasibility study on implementing a fall prevention program; evaluating immunization rates; implementing a nurse/dental provider partnership; and alcohol screening rates. Members asked a variety of questions of Ms. Schentrup and Ms. Newell-Walker.	Information only.
Review of FY2020-2021 Budget	Mr. Feller noted that a detailed budget and budget narrative was included in the mailout. Mr. Feller began by informing the members that the DOH funding to the Partnership was again \$63,555 as it had been for the last decade. He also noted that this budget did not reflect any additional partnerships like those that they had with other providers to help manage their contracts this year. If these opportunities came up, they would be added to the budget and the new budget would be distributed. He further noted that these types of arrangements have very little net effect on the RHP operation aside from some additional net revenue. Mr. Feller then briefly addressed the narrative that generated the budget. Members discussed a few aspects of the budget for clarification but were supportive of the budget as presented.	Kyle Roberts moved to approve the FY2020-21 budget as presented. Carol Velasquez seconded the motion. The motion carried unanimously.
Discussion of Potential Work Plan Activities	Mr. Feller presented the new required work plan template that will be required by the FDOH for all rural health networks. Mr. Feller noted that the new work plan will be required to be submitted by the end of July for the new contract. Mr. Feller noted that he would be focusing on development of issues educations sessions and webinars; training to support providers; de-	For information and discussion.

	<p>veloping partnerships with other networks to stimulate projects or grant opportunities; recruitment of new members; working with the statewide network of rural health networks to cultivate opportunities; and community health assessment and community health improvement planning partnerships. Members generally agreed with the approach and empowered Mr. Feller to articulate the work plan in the FDOH required format. Mr. Feller concluded his presentation by encouraging members to submit other ideas they may have related to these potential work plan objectives.</p>	
Staff Updates	<p>Mr. Feller updated members on the following opportunities and issues:</p> <ul style="list-style-type: none"> • Scholarships available for Association of Rural Health Professional Coding on June 22-23 and July 7-8 • Florida Rural Health Networks Meeting on June 23 <ul style="list-style-type: none"> ○ Sustainability Evaluation Tools, Kap Wilkes, National Rural Health Resource Center ○ Current Network Activities across Florida ○ Facilitated Discussion by FRHA on Statewide Partnership Opportunities • Board Officer Vacancy (Pam Carlisle has resigned. Mr. Feller suggested Kyle Roberts be considered in her place as Treasurer.) • Candice King has retired and Joseph Benton has taken over as Executive Director of ACORN Clinic. Mr. Feller suggested that Mr. Benton be appointed to the Board to fill Candice King’s vacancy. • Mr. Feller has been actively recruiting participation of RHCs and EMS agencies. • Mr. Feller said that the RHP should consider bringing Lafayette County into the RHP service area. 	<p>Information.</p> <p>Carol Velasquez moved to accept the staff recommendation that Kyle Roberts assume the Treasurer position vacated by Pam Carlisle and that Joseph Benton assume the Board position held formerly by Candice King. Sarah Catalanotto seconded the motion. The motion carried unanimously.</p>
Old Business	<p>Anita Riels asked the members if there was any old business to address. Members resumed their discussion about the implications of the closure of Shands Starke and Shands Live Oak.</p>	<p>Discussion.</p>
New Business and Announcements	<p>Members discussed the potential that Shands Lake Shore would be closing by September 2020.</p> <p>In addition, Sarah Catalanotto and Laura Moore discussed that SRAHEC and</p>	<p>Information and discussion only.</p>

	<p>FRHA were trying to convert much of the programming that was proposed for the Rural Educational Summit into on-demand webinars.</p> <p>Anita Riels discussed that Palms was seeing COVID patient within their system. Also, she announced that Palms would be doing sports physicals but not at the schools this year, only in Palms offices. She further mentioned that Palms was trying to get a new pharmacy in Lake City.</p> <p>Kyle Roberts mentioned that DOH in Dixie, Gilchrist and Levy clinics were back up and running and that there was lots of COVID outreach and testing underway. He also mentioned that they had recently received a supply of masks for the community. He noted that the state had set a target of 2% of population should be COVID tested each month.</p> <p>Members also discussed that the next meeting would be tentatively held on August 11, 2020. The venue will be determined based on issues with COVID.</p>	
<p>Adjournment</p>	<p>Meeting adjourned.</p>	<p>Meeting adjourned at 10:37 a.m. with various members moving and seconding accordingly.</p>