



MEETING SUMMARY

Date: September 12, 2019

Location: WellFlorida Council, 1785 NW 80th Boulevard, Gainesville, Florida, 32606; and Phone

Directors: Denise Schentrup; Kyle Roberts; Anita Riels; Sarah Catalanotto; Barbara Locke; Pam Carlisle; Maggie Labarta; Carol Velasquez; Rick Young

Members: None

Others: None

Staff: Jeff Feller, Christine Abarca

| TOPIC | SUMMARY/DISCUSSION | ACTION |
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| Call to Order | Meeting officially begins. A quorum of (1/3) of the Board members was present. | Anita Riels called the meeting to order at 9:05 a.m. |
| Welcome and Introductions | Everyone introduced herself/himself while Mr. Feller took attendance | Introductions and attendance. |
| Consideration of Meeting Summary (June 18, 2019) | The meeting summary for the April 30, 2019 meeting was considered. | Maggie Labarta moved to accept the meeting summary as presented. Pam Carlisle seconded the motion. The motion carried unanimously. |
| Financial Report (June 30, 2019 and July 31, 2019) | Mr. Feller first reviewed the Balance Sheet and the Statement of Revenue and Expenses effective June 30, 2019. Revenues and expenses were right in line with projections as the year came to a close. In addition, Mr. Feller also noted that travel and education expenses were up this year due to Board-approved activity for the Rural Health Educational Summit. He finished his report on the June 30 financial report by noting that these numbers were the fiscal year end, though unaudited, financial statements for the RHP and that this report would be forwarded to the auditors during the upcoming audit in October. Members briefly discussed the report. | Maggie Labarta moved to accept the June 30 financial report as presented. Pam Carlisle seconded the motion. The motion carried unanimously. |

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| | <p>Mr. Feller then reviewed the Balance Sheet and the Statement of Revenue and Expenses effective July 31, 2019. As this was the first month of the new fiscal year, there was very little out of the ordinary to report and members had no questions or discussion.</p> | <p>Maggie Labarta moved to accept the July 31 financial report as presented. Pam Carlisle seconded the motion. The motion carried unanimously.</p> |
| <p>Election of Board Members</p> | <p>Rick Young began by making a presentation of the Nominating Committee. Rick noted that the Nominating Committee met on Wednesday 8/28 at 3:30 pm. He also noted that:</p> <ul style="list-style-type: none"> • Julie Shay should be dropped from the RHP Board due to non-response regarding her attendance. • The bylaws allow for 9-15 Board members and that the proposed slate would result in 13 members which is within that requirement. • All Board members and officers on the proposed slate were contacted and agreed to participating in the capacity so designated on the proposed slate. • All proposed officers, except for Carol Velasquez who would be starting her first term, would be entering their second consecutive terms. • The Nominating Committee was in unanimous agreement on the slate. <p>Rick concluded his presentation by stating that the slate as proposed on the slate included in the mailout and just discussed constitutes the Nominating Committee's full recommendation.</p> | <p>The Nominating Committee recommended the slate as proposed. No further motion was needed. The recommendation carried unanimously and the Nominating Committee's recommended slate was adopted as proposed.</p> |
| <p>Identification of Organizations and Individuals for Membership Recruitment</p> | <p>Jeff Feller started the conversation by reminding members that the annual workplan has established goals for members referring potential member to the RHP and ultimately successfully recruiting 3 new members by the end of the year. Members noted that we first need to ensure that all health departments, critical access hospitals, federally qualified health centers, rural clinics, behavioral health clinics/centers and other safety net clinics and facilities in the region should be fully represented. Members did not that it is</p> | <p>For discussion only and directive to staff.</p> |

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| | <p>also advisable to secure representation from hospice, EMS, nursing homes/ALFs and rehabilitation facilities. Members directed staff to create a list identifying the key partners in these areas. In concluding its discussion on recruitment, members did acknowledge that it may be difficult to recruit new members to the RHP until there is a more compelling value proposition to participation.</p> <p>Members also discussed having a different agency present each month regarding a access, affordability or quality issue and then there would be a round table discussion regarding the issue presented.</p> | |
| <p>Identification of Potential Development and Sustainability Ideas</p> | <p>While members acknowledged that the RHP cannot use current DOH funds to pay for searching for and writing grants, members did note that within the confines of allowable uses of DOH funds and RHP reserves from old dues collections, creating a framework for resource development and sustainability was within the purview of the RHP and much needed. As such, members had a discussion facilitated by Jeff Feller to identify potential priority areas to focus the framework. The areas identified as priorities/areas of interest were:</p> <ul style="list-style-type: none"> • Enhanced Referral Mechanisms • Electronic Notification Systems • Telehealth • Health Information Exchange • Community Paramedicine <p>Members also discussed the following disease states/conditions were priority areas:</p> <ul style="list-style-type: none"> • Diabetes • Opioid Abuse • Hepatitis C <p>During this discussion, Chris Abarca noted that a HRSA Rural Health Network Development grant had been announced and that the RHP could focus these priorities in a grant application. She noted that a technical assistance confer-</p> | <p>Facilitated discussion.</p> |

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| | <p>ence call would be held on Wednesday, October 16 and that the grant would be due in late November. Jeff Feller then noted that the RHP should also look into a Florida Blue Foundation Grant to seek opportunities in these areas. He informed members that both he and Chris Abarca would be providing further updates on both of these opportunities.</p> | |
| <p>Staff Updates</p> | <p>Jeff Feller began by noting that the RHP was working with DOH and its sub-contractor Suwannee River AHEC to coordinate Advance Cardiac Resuscitation Techniques Training throughout rural Florida. Sarah Catalanotto of Suwannee River AHEC provided details on the trainings that had occurred to date and the trainings that were planned for the next contract year which was to begin near the end of September or beginning of October.</p> <p>Jeff Feller asked Sarah Catalanotto about the status of providing RHP Directors and Members (and those that attended the FRHA Educational Summit in Jacksonville in March) with a 1-year membership to the FRHA. Members asked questions and Sarah Catalanotto provided clarifications.</p> <p>Finally, Sarah Catalanotto informed members that the FPHA, through its lead agency SRAHEC, was creating a regional Mental Health Training Summit to be held at the University of Florida on December 5. Ms Catalanotto informed members that she had been working with RHP staff (Jeff Feller) to adapt a template created by the RHP for an event held in Marion County in January 2019, and that the RHP would be listed as a co-sponsor of this event since it was adapting materials developed by the RHP to hold such an event. Details would be circulated soon regarding registration according to Ms. Catalanotto.</p> | <p>Information and discussion.</p> |
| <p>Old Business</p> | <p>There was no old business.</p> | <p>Information only.</p> |
| <p>New Business and Announcements</p> | <p>None.</p> | <p>Information only.</p> |

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| Adjournment | Meeting adjourned. | Meeting adjourned at 10:31 a.m. with various members moving and seconding accordingly. |
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